



Reliable's Change of address checklist

When you move, you change your address – simple right? But should you change your Will? And if you get your council tax sorted, is your national insurance sorted automatically too? Luckily, Reliable's change of address checklist has the answers.

1 Employer, Friends and Family

- Employer**
This may require a letter or email, or there may be a change of address section on your payslip
- Friends and Family**
It's up to you of course, but a card or an email will do the job better than word of mouth. Be wary of giving away address details on social media.

2 Government & You

- Electoral Roll**
You'll need to re-register at your new address. <https://www.gov.uk/register-to-vote>
- Council Tax**
Visit your local council website, 'Council Tax' should feature prominently as a menu option on the landing page.
- Inland Revenue**
You can log in to the Government Gateway (or create a log in if you need to) here to change your address with HMRC - <https://www.gov.uk/tell-hmrc-change-address>
- National Insurance**
Amend your address with HMRC here.
<https://www.gov.uk/government/organisations/hm-revenue-customs/contact/change-your-personal-details>
- State Pension**
Contact the Pension service here to inform them of your new address.
<https://www.gov.uk/contact-pension-service>
- Premium Bonds**
Register your change of address with the NS&I:
<https://www.nsandi.com/how-do-i-change-my-address-and-other-details>

- The Department of Work & Pensions (DWP)**
You can amend your details here:
<https://www.gov.uk/report-benefits-change-circumstances>

- Foreign Nationals**
If you are a non-EU resident you'll need to report any change of circumstances. For information, visit the government's website here: <https://www.gov.uk/change-circumstances-visa-brp>

3 **Motoring**

- Driving License**
You can find details on changing address with the DVLA here:
<https://www.gov.uk/tell-dvla-changed-address>

- Vehicle log book (V5C)**
Unfortunately, changing address on a V5 involves physically posting the log book to the DVLA. Details of what to do can be found here.
<https://www.gov.uk/change-name-address-v5c>

- Insurance provider**
If the address on your car insurance is incorrect, you could be committing the offence of driving without insurance which carries a fixed penalty of 6 points and a £300 fine.

4 **Utilities**

Remember to take meter readings at the home you are leaving and at the one you are moving into. A quick snap of the meter with a digital camera or smartphone with a date stamp is a quick and easy way of recording the reading.

Providers you'll need to contact will include:

- Gas
- Water
- Electricity
- Any other regular services utility such as gas delivery or septic tank servicing

5 **Media Providers**

- TV – any services you pay for over and above your TV license.

- Broadband - bear in mind that some providers require 30 days' notice.
- TV License - you will have to inform TV Licensing of your move but it's free and easy to do here <https://www.tvlicensing.co.uk/cs/update/your-licence/index.app>

6 Health

Depending on how far you are moving, you may only have to inform your existing doctor, dentist etc. of your new address, or you may be looking to register with new ones. If registering with new healthcare providers, you will need to ensure that your existing records are transferred. Either way, changing address with the NHS should be on your checklist.

- Doctor
- Dentist
- Any other healthcare services such as optician, counsellor, orthodontist, chiropractor, chiropodist
- Veterinarian

7 Ecommerce

Make sure your address details with regular vendors and payment services are up to date, such as:

- PayPal
- Ebay
- Amazon
- Online grocery websites
- Any other ecommerce services

8 Banking and insurance

It's essential for your bank to have the right address so that they are not sending sensitive information to an incorrect address, which could expose you to the risk of fraud. With regards to your insurance policies, most of these will be rendered invalid if you change address without informing the provider.

- Bank where your current account is held
- Bank where any savings or investments are held
- Mortgage provider
- Home insurance provider
- Health insurance provider
- Providers of any other insurance policies you hold

9 Legal and accounting

- Wills - changing address necessitates an update to your will. If your move was precipitated by a divorce or separation, you may wish to amend the will.
- Accountant - if you have a regular accountant, you will need to inform them of your move.

10 Subscriptions etc.

Not all of these will apply, nor is this a comprehensive list, but it's worth sitting down and listing any services or subscriptions you'll need to sort out, such as:

- Gym
- Newspaper delivery
- Magazine subscriptions
- Newsletters e.g. from the university you went to. Do you think the person who lives in your place after you will be interested in them? Thought not! So either redirect them or take the opportunity to unsubscribe
- Window cleaner
- Gardener
- Cleaner



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